**VANCOUVER ISLAND REGION TRI-ANNUAL MEETING**

 **April 2nd 2017**

**Minutes**

1. **Call to order:** Meeting Called to Order by Lynne Henderson-Drake @ 1:01 p.m.
2. **Reading of Notice of Meeting**: Patricia Anderson.
3. **Quorum:** 12/17 Clubs Absent: Gold River, Juan de Fuca, Oak Bay, Saanich,

Sooke. 8 /8 Executive Total: 20 /25 Guests: 6

 Introduction of Hilary Quick, BC/YK Section Chairman and Danielle Williams, Director of Operations.

1. **Agenda:** Motion **THAT** the Agenda be Accepted and Amended as Necessary,

made by Betsy Burr and 2nd by Judy Burwash. **Carried.**

1. **Approval of the Minutes**:

Motion **THAT** the preceding minutes of January 29th, 2017 be accepted, made by Launie Elves and 2nd by Tina Henderson. **Carried.**

1. **Correspondence: (**as e-mailed)

 A. National. No questions.

 B. Section. No questions.

 C. Region. No questions.

 D. Sanctions. No questions.

1. Secretaries report: Patricia Anderson.
2. Kelowna Camp update sent (7.5) Done.
3. Uplifter (9.13) Done.
4. Form 100’s. Due after the club AGMs. Great job was done last year and

expecting another great year. **Action: V. I. Clubs and Patricia Anderson.**

1. Annual Club Reports. Due April 12th. Please and Thank You. **Action: V. I.**

**Clubs and Patricia Anderson.**

1. Matt Willis B. Ongoing. **Action: Patricia Anderson.**
2. **Finance Report:** Judy Burwash (e)
3. Motion **THAT** the profit from the V.I. Interclub Competition and the V.I.

Region Championship Competition be split between the Host Club and the V.I. Region, made by Karen Mallon and 2nd by Judy Burwash. **Carried.**

1. Motion **THAT** the V.I. Region absorbs any loss from the V.I. Interclub

Competition and the V.I. Region Championships Competition, providing the Host Club budget has been submitted and approved by the V.I. Region Executive, made by Launie Elves and 2nd by Karen Mallon. **Carried.**

1. Motion **THAT** $4.00 per V.I. Region Competitions Entry goes to the V.I.

Region (this money is to be returned directly to the V.I. Region Skater’s Programs), made by Susan Morriss and 2nd by Karen Mallon. **Carried.**

1. Motion **THAT** the operating expenses of the V.I. Region for the upcoming

year be paid, made by Judy Burwash and 2nd by Launie Elves. **Carried.**

1. Motion **THAT** the proposed budget for the V.I. Region for the 2017/2018

season (as distributed) be accepted, made by Judy Burwash and 2nd by Betsy Burr. **Carried**.

1. Motion **THAT** the 2016/2017 Finance Report (as distributed) be accepted,

made by Judy Burwash and 2nd by Susan Morriss. **Carried.**

1. **Reports:**
	1. **Chairman**: Lynne Henderson-Drake (e)
2. Club ranking (9.1) Lynne took to BC/YK Section and they have agreed to amend because of costs and time.
3. Host club for V. I. Interclub (9.10) Kerry Park cannot do a budget until their

treasurer returns from holidays. **Action: Betsy Burr and Kerry Park Skating Club**.

1. Skaters allowed to enter 4 events instead of 3 for Regionals and Interclub this

upcoming year.

1. Send out an email – save the date (for our September seminar.) **Action: Matt**

**Willis, Judy Burwash and Patricia Anderson.**

1. Any V. I. Seminars are for our skaters - and parents and coaches will need to

adhere to professional and appropriate behaviour.

* 1. **Coaches Committee: Matt Willis.**
		1. Chair: Matt Willis (e) Coaches Elections (9.2) Ongoing at this point. The

election ends Thursday p.m.

Skater’s Development meeting date. (9.5) Will be in May. To be set still. **Action: Matt Willis, Lynne Henderson-Drake.**

* + 1. Facilitation: Lorraine Francisty / Matt Willis (e) No questions.
		2. Many coaches (28) attended the seminar with Kurt Browning, unfortunately snow derailed the coaches meeting planned during Regionals, food rooms have been amazing, thank you to the clubs for that. Enjoying the healthy food. Elections for the Coaches Committee are happening now.

 **9.3 Judges Bureau:**

 a) Chair: Karen Mallon (e) Introduction of Colleen Norton-Jones as Karen Mallon’s replacement.

 Start the Test Chair meeting at 10 still, with both meetings combined (Test and President) and after 45 minutes move to President’s meeting – ending at 12. Start in September of this year. **Action: Patricia Anderson and Lynne Henderson-Drake.**

 b) Area Co-Coordinators: Katrina Mallon, Henriette Lem. No reports, no questions.

 c) Officials Training: Judy Burwash (e) No questions.

 **9.4** **Data Specialist Chair:** Kathy Wallace. The equipment replacement is on hold until the update is done. We still need to replace at least one computer due to the fact that the old computers have XP and that is not supported any longer. Only 4 planned program sheets missing for VISI.

 **9.5** **Skaters** **Development**: Matt Willis (e) Meeting in May, keep the 2 seminars, might move the levels around a bit. Throwing ideas around, maybe a 3rd seminar, maybe for Competitive. Nothing concrete yet. More of a ‘keep it from going stale’ approach.

  **9.6 Thin Ice**: Patricia Anderson. Ongoing. Matt Willis article ongoing still. Annual Club Report time is upon us. **Action: V. I. Region Clubs and Patricia Anderson.**

 **9.7 Synchro:** Susan Morriss. (e) No questions. Great event to get into and

keep skaters. A group number for a carnival is essentially a synchro routine.

 **9.8 Website**: Susan Morriss. (e) The V. I. Region would like to put theTri-

Annual reports on the V. I. Region website but the current website does not support the content that we wish to have there. Need something a little more user friendly. **Action: Betsy Burr and Susan Morriss**.

Reports from clubs have been posted on the website and so have Gold

Feet.

* 1. **Adult:** (e) Susan Morriss. Judges and competitors alike have a fabulous

time at this event so if are any adult skaters that like to do interpretive or anything come over and try it, come and watch, come and volunteer, great opportunity for a fun time. August 21st weekend. Vancouver Richmond this year.

If you are going to volunteer at Canadian Nationals, (January 2018) or the

Grand Prix Final, (December 2018) (both being hosted in Vancouver) you must volunteer at either Summer Skate 2017 or the Vancouver hosted Adult Competition August 21st weekend 2017 first to get the training.

 **9.10 Competitions:**

 a) Chair: Linda Baxter (e) No questions.

 b) V.I. Region Championships 2017 Nanaimo – (Final report) (e) Great results. The snow was crazy. Had to work with when skaters were able to arrive and be flexible with schedule and etc.

 c) S. S. V. I. S. I. 2017-Betsy Burr. Thank you to everyone who has volunteered, still need some helpers. Linda at the raffle table will direct anyone who can help to a position if you just walk in and have some time to volunteer. Baskets were colourful and big last year, hoping to continue this trend. Thanks to all the clubs and Betsy will be phoning the clubs she hasn’t been able to contact to get information on how they are doing with this. Tablecloths are coming with Betsy. Food. 17 clubs on the island for a $25 donation to fund the Volunteer and Coach Relaxation rooms. Coaches Committee donates $200 towards the Coaches room.

c.1 Updated letter (9.10.d) Who has sent baskets and done above in c)

 d) V. I. Region Interclub 2017 (Budget) Kerry Park. Betsy has a work list started. Treasurer currently on holidays and will do budget when she returns.

 e) V. I. Region Championships (Budget) Mt. Arrowsmith. Budget received and the 2nd budget has been approved. Really hoping for no snow this upcoming year.

 **9.11 Team Leader**: Laurie Coombs (e) No questions.

 **9**.**12**  **2nd Vice**: Launie Elves (e) No questions.

 **9.13 Presidents meeting:** 7 people attended. Talked about VISI quite a bit.

 Dawn Ladret brought up the Societies Act. Accountants say that the clubs no longer qualify for gaming funds and what is happening there. With the new Societies Act there are 2 types. Publicly funded and member funded. Publicly funded gets gaming and member funding does not**.** The true definition of member funded is that your membership covers all of your costs – all clubs have to fundraise and have raffles and so clubs are publicly funded. Get Mike Blatchwood to come to our clubs if you can, he is a marvelous resource on this aspect.

 Sandy Shores has acquired a once a week bingo night where they get all the proceeds.

 Club ranking, all still a little confused on this.

 Developing booklets for skaters as they move on and up, no explanations for parents in succinct terms and looking to see if there is anything out there.

 Sandy shores has 3 weeks of ice in Nanaimo and 3½ weeks in Parksville.

 Harness inspection (9.13) Had to have it inspected at Kerry Park last year and a lettered engineer had to inspect it. The costs are $700 and eventually all the Cowichan Valley clubs will all have to do it. Lynne Henderson-Drake asking Hilary Quick about bringing to the working group for what other clubs do and how to work it. **Action: Lynne Henderson-Drake, Kristine Sandhu and Rose Darling for letter and wording.** Hilary read out the wording for BFl and the city’s insurance. Discussion of metal parts needs to be x-rayed because you can’t tell just looking at the metal. Could we have all the clubs on the island together and do something that way? Maybe not annually. What do other regions do?

Market analysis (9.13) Uplifter. Still waiting for Campbell River to have their

planning meeting and they will be able to send the costs after that.

Awards (10.3) CanSkater - Brent Sinclair of Comox Valley, StarSkate Athlete - Andrea Beattie of Campbell River, Program Assistant – Lee Vu of Juan de Fuca.

Motion **THAT** the reports be accepted, made by Laurie Coombs and 2nd by Karen Mallon. **Carried.**

 The Nanaimo Club representative has to leave. Quorum is now 11 / 17

Clubs Absent: Gold River, Juan de Fuca, Nanaimo, Oak Bay, Saanich and Sooke.

8 /8 Executive Total: 19 / 25 Guests: 6

1. **Guest** **speakers**: **BC/YK Section Chairman Hilary Quick**

What is the island’s responsibility for hosting at the B.C. Section Championships? Hilary anticipates that the V. I. Region will be asked to co/host as it is with VISI. Same relationship and same agreement. However, Sections does usually have a deficit and the Section covers the deficit.

712 entries for VISI, 200 for Sections, all the best officials come from all

over the province, official costs are therefore higher. The goal is to make money however. 30 plane tickets were needed to host at Kelowna because officials usually have to fly.

 Thank you for having me from Hilary.

 Congratulations to Lynne Henderson-Drake receiving the Sports President of BC for Skating. Every single sport in the province and Lynne was nominated for skating.

Communication from Skate Canada - everyone should be receiving the Inside Edge, if you are not receiving it please contact member services at Skate Canada. Now each facet gets everyone’s information and it is only coming to personal e-mails and not to club e-mails. Coaches, officials and etc, all is received by all. (Inside Edge.)

Bylaws. The Societies Act changing. Changes will be explained in May at our AGM. The B. C. Section is doing the process of the Constitution and the By-Laws and then the BC team will be able to tell you how to go through the process. Michael will be coming to the BC AGM, doing ‘q & a’ and a presentation. Final bylaws are still coming from Michael and information will be sent out as soon BC has them. There will be a template made that will be provided to the clubs and hopefully because Sections has done the process then it will be easy for the clubs. Constitution will be a one page cover page with only 2 items on that Constitution. The name of the club and the purpose of the club will be what is on the Constitution. If there are other bylaw changes that you want to make then you want to make them all the same time. Bylaws are different from Policies and Procedures. What Sections gives you is exactly what you submit. If you are not sure if something will go into the bylaws then you can contact Hilary Quick, Bev Viger, Lorraine Mapoles or Syd Hughes and any of them can help you. Probably the easiest is to contact Bev Viger at the section office. Once the bylaws and constitution are done you can either vote on it at your AGM or have a special election. When you log into the government program the first time, make all of your changes because if you go in a second time then you have to pay the government money. Because the Societies Act has changed there is a new template and just wait for the new template and do nothing until Sections says.

Testing Start 1-5. Coaches doing the testing. Random clubs across the country were being contacted with friendly customer service calls that unfortunately were not always answered. If you would like one of these friendly customer service calls please let Patricia Anderson junglecreek@shaw.ca know and she will forward to Hilary, Hilary will make sure the right people at Skate Canada are contacted. Please take advantage of the expertise that is on the other end of these calls. Are badges coming for these Star 1-5? **Action: Danielle Williams**

 Section AGM May 5 &6. Workshops. Michael talking multiple times. There will be a session on Star 1-5, also hoping to have someone from Gaming talk about being audited. Sections was audited and it turned out to be one of the most valuable experiences they have ever had.

 Friday night is the boat cruise – Cinco de Mayo, Awards dinner Saturday night. 2 people running for Director of Finance. Wayne Sutherland and Syd Hughes are both running for the position. 2 Director Positions. Shelley Verhulst and Joan Amasta are running for Director on the board. Acclamation depends on whether the person not elected to the Treasurer position drops down – if they do then there will an election for the Directors’s position.

 Club ranking. Questions are asked of Hilary. Sections see value in the tasks assigned but clubs that don’t have skaters that attend competitions and etc. have lower club standings. Discussion of clubs in fairly close proximity ex. Cowichan valley, Are people going to choose a different club? If Duncan is Gold and Kerry Park and Lake Cowichan are Bronze then are they going to Duncan and does it affect the small clubs negatively. Are the results posted on the website? Can clubs choose to not have it posted? 41 out of 102 clubs did the club ranking last year. Hilary says if you don’t want your ranking posted then please tell Sections. Clubs to please contact Region Chair with any concerns they find so that the Working Group can discuss next year**. Action: Clubs and Lynne Henderson-Drake.**

 Canadians in January in Vancouver fairly early this year due to Olympics. 3 pairs, 3 dance, 3 ladies and 2 men for Olympics.

Grand Prix Final in December 2018 (not 2017). Also in Vancouver. Both are at UBC. Beautiful big rink for the women’s hockey and so it will be held there. Need volunteers and if you are interested in volunteering it is a requirement that you volunteer at either the ISU Adult event in August or Summer Skate. The Adult event will probably require more volunteers than the SummerSkate event. Tickets will be released by Skate Canada, nothing available yet. Minimum volunteering will be one day to meet requirements allowing one to volunteer for these events will probably be at least one day (8hrs?) Hotels will be quite full so air BNB.

 Autumn Leaves in Chilliwack this year.

 Hockey B.C., B.C. Sections working with them, hockey endorsing the CanSkate program, clubs interested in partnership with hockey organization, it will be done in a structured manner. Please contact Sections. Very exciting news. **Action: V. I. Clubs and Lynne Henderson-Drake.**

 Safe Sport. An extra $6 covers Coaches and Team Leaders and Officials, On-line training course, launched February, system was down when Karen Mallong tried to do it.

 Thank You to Hillary from the Region.

**BC/YK Section Director of Operations Danielle Williams**.

 BC Winter Games Feb. 22-25. Skaters wishing to attend must compete in Juvenile or Pre-Novice at Sections.

Sections Website. If you see anything that is outdated or wrong please call the office and let them know right away so they can correct it.

 Section Coaching Cards, B.C. Sections now doing the coaching cards, if you have a change in your coaching status please order a new card and keep it updated because they are required to be accurate.

 Ice summit June 3 &4 in Ottawa. Bylaws being voted on. Please register, needed for quorum, voting tokens cannot be transferred.

 Music at competitions. Having problems with music not playing. Working on this at the section level. Usb? Download? Probably within 2 years no cds being used. Mandatory to upload the music at the section level coming?

 NCCP. The regional coach course please contact Courtney because there might be an ability to have the course over here.

 Skate Canada encouraging us to not use Level 1, 2 or 3 for coach labels. You are a Club Coach, a Regional Coach, a Provincial Coach or a National Coach. If you have a Novice Skater at Sections then you must be a National Coach. Pre-Novice and below will be a Provincial Coach to coach a skater at Sections.

**11. Report from Nominating Chairman:** LynneHenderson-Drake (e)

 **Nominations:** (All Positions Elected by Acclamation.)

 1st Vice: Susan Morriss. Susan gives a brief bio.

 Secretary: Patricia Anderson. Patricia gives a brief bio.

 Director-at-Large: Laurie Coombs. Laurie gives a brief bio.

 Judges Bureau Chairman: Colleen Norton-Jones. Colleen gives a brief bio.

 **12. New Business:**

 **1**. Dates for next year. Sept. 24 or Oct.1 / Jan 28 / April15.

 **2**. Proxies BC/YK AGM (and Auction item). Please make sure the proxies are sent to Lynne Henderson-Drake. They can be scanned and emailed to her also. Even if you are planning on coming please send her a proxy. Launie Elves is doing the Region auction donation item and if any club has donations please make sure they get to Vancouver.

 **3**. Grant applications. Paperwork was handed to skaters at the qualifying competitions. No skaters applied.

 **4**. Club A.G.Ms. It would be nice to have Region Directors attend Club AGMs. Region Executive must be invited to the AGM, they can’t just show up.

 **5**. Ice Summit. Ottawa. Please register.

 **6**. Winter Games Update. Tyler Bidnyk will be our coach again. The V. I. Region usually uses the same coach twice in a row. $110 for winter games jackets, the V. I. Region will pay $55 of that.

 **7**. Other. Stars on Ice. We have 47 people for volunteers and need 3 more. Spots are still open. Susan Morriss will see if any V. I. Clubs wish to send more than the 3 already.

Gold Feet. Please send these to Patricia Anderson.

Meeting adjourned @ 3:26 p.m by Tina Henderson.

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